



## Office of the City Clerk

9 Dale Avenue – Gloucester, Massachusetts 01930

Office 978-281-9720 - Fax 978-282-3051

Office Hours: Monday, Tuesday and Wednesday 8:30 AM to 4:00 PM

Thursday 8:30 AM to 6:30 PM

Friday 8:30 AM to 12:30 PM

### SERVICE

VITAL RECORD REQUEST

VITAL RECORD AMENDMENTS

FILING MARRIAGE INTENTIONS

HOME BIRTH REGISTRATION

BUSINESS CERTIFICATES

NOTARY SERVICES

NOTARY SWEARING IN

DOG LICENSING

CLAM LICENSING

VOTER REGISTRATION

VOTER REGISTRATION CHANGES

RAFFLE / TAG DAY APPLICATIONS

HAWKER / PEDDLERS / VENDING /  
CLASS I II III LICENSING

LIFE CERTIFICATES

TAXI LICENSING

SPECIAL COUNCIL PERMIT/ REZONING

MODULAR MOVING PERMIT

ZBA APPLICATION TIME STAMP

ZBA CERTIFICATE OF NO APPEAL

SPECIAL EVENTS APPLICATION

### OPTIONS TO COMPLETE TRANSACTION

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE  
MAIL REQUEST / DROP BOX REQUEST  
WALK IN HOURS / THURSDAYS 2:00 PM – 6:00 PM

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

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BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE  
MAIL REQUEST / DROP BOX REQUEST

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE  
REGISTER ONLINE / MAIL REQUEST / DROP BOX REQUEST

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE  
REGISTER ONLINE AT MASS.GOV  
WALK IN HOURS / THURSDAYS 2:00 PM – 6:00 PM

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

DROP APPLICATION IN DROP BOX / WILL MAIL BACK

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

BY APPOINTMENT / CONTACT CITY CLERK'S OFFICE

NO APPT. NEEDED / CONTACT CITY CLERK'S OFFICE

NO APPT. NEEDED / CONTACT CITY CLERK'S OFFICE

CONTACT CITY CLERK'S OFFICE